

# Step by Step Guide to Begin On-Line Giving

1. [www.stilwellumc.org](http://www.stilwellumc.org) > giving tab

2. Select: 

3. Create Profile\* ..





4. Log in to profile

5. Upper left corner, select “Add transaction” ...





6. Fill in amount of gift, and gift designation ...



Unified Fund:

7. Fill in donation frequency...

Donation Frequency:

Choose One

Choose One

One Time

Weekly

Monthly

Semi-Monthly

\* For recurring gifts – fill in start, end dates.

Donation Start Date:

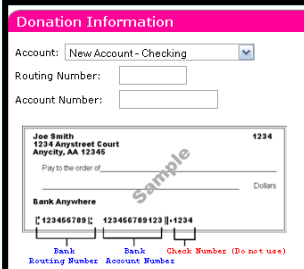
Donation End Date: (optional)

8. Fill in payment method details...



9. Process...





Donation Information

Account:

Routing Number:

Account Number:

Joe Smith  
1234 AnyStreet Court  
AnyCity, AA 12345 1234

Pay to the order of:

Bank Anywhere  
1234567890 1234567890123 1234

Bank Routing Number Account Number Check Number (Do not use)

\*\*You will receive a confirmation number and confirmation email. Recurring gifts can be changed at any time

Reminder: If you already have a profile – you may log in at any time to...

- create new one-time or recurring transactions.
- change or stop recurring transactions previously established.
- Review or print your giving history for any period of time